

Appendix A

Section 18 of 21
LICENSING OBJECTIVES
Describe the steps you intend to take to promote the four licensing objectives:
a) General – all four licensing objectives (b,c,d,e)
List here steps you will take to promote all four licensing objectives together.
<p>The premises is situated in an area of retail shops that include shops, cafés, takeaways and restaurants that serve the local area.</p> <p>As such the conditions are those that are suggested in the Matrix guidance for a café, restaurant and bar that is outside the Cumulative impact and Special Stress Zones but that are in a residential neighborhood including the hours and will apply that to the premises.</p> <p>The premises will be a food-led family friendly environment.</p> <p>The sale of intoxicating liquor shall be waiter/waitress service for consumption by persons seated at tables and there will be no vertical drinking.</p> <p>Substantial food shall be available at all times.</p>
b) The prevention of crime and disorder
<p>Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas, including the entrance to the premises. The system shall be on and recording at all times the premises licence is in operation.</p> <ul style="list-style-type: none"> - The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside the premises at all times. - CCTV footage will be stored for a minimum of 31 days - The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime. - The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy. - Subject to Data Protection guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk for the police without difficulty or delay and without charge to Sussex Police. - Any breakdown or system failure will be notified to the police as soon as possible & remedied as soon as practicable.
c) Public safety
The Fire Risk Assessment will be updated accordingly
d) The prevention of public nuisance
There is no regulated entertainment proposed

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<p>e) The protection of children from harm</p> <p>The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age.</p> <p>The only forms of ID that will be accepted are passports, driving licences with a photograph or proof of age cards bearing the 'PASS' mark hologram. The list of approved forms of ID may be amended or revised with the prior written agreement of Sussex Police and the Licensing Authority without the need to amend the licence or conditions attaching to it.</p> <p>Suitable and sufficient signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.</p> <p>The Premises Licence Holder shall ensure that all staff members engaged or to be engaged, in selling alcohol at the premises shall receive the following induction training. This training will take place prior to the selling of such products:</p> <ul style="list-style-type: none"> *The lawful selling of age restricted products *Refusing the sale of alcohol to a person who is drunk <p>Further verbal reinforcement/refresher training covering the above will be carried out thereafter at intervals not to exceed 8 weeks, with the date and time of the verbal reinforcement/refresher training documented.</p> <p>All such training undertaken by staff members shall be fully documented and recorded.</p> <p>All training records shall be made available to Sussex Police, officers of the local authority and officers from the Trading Standards team upon request.</p> <p>The premises shall at all times maintain and operate an age-restricted sales refusals recording system (either in book or electronic form) which shall be reviewed by the Designated Premises Supervisor at intervals not to exceed 4 weeks and feedback given to staff as relevant. This refusals recording system shall be available upon request to police staff, Licensing Authority staff and Trading Standards.</p>